



Ventura County Professional Women's Network

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Minutes

VENTURA COUNTY PROFESSIONAL
WOMEN'S NETWORK
LEADERSHIP TEAM MEETING, MAY 20,
2010

IN ATTENDANCE: Sheila Lowe, Rita Frayer,
Gale Dyson, Shirley Snyder, Mary Gabriels,
Linda McCarthy, Jim Nichol, Karen McGraa,
Shirley Lorraine

ABSENT: Lynn Ryder, Phyllis Brown, Tony
Mitchell

President Sheila Lowe called the meeting to
order at 6:25 p.m. at her home. The minutes of
the April meeting were approved as read.

REPORTS

Special Events – Mary Gabriels

The Wine Event at La Dolce Vita was a success.
Final accounting is still in progress, Preliminary
report of profit is over \$300. All bills for the
event have been paid. Thirty-eight tickets were
sold.

Hospitality – Linda McCarthy

Linda will be absent for the June meeting and
will be training her replacement, Gale Dyson,
who will be in charge of hospitality for the June
meeting.

Membership – Jim Nichol

The two-year special membership price event
will carry forward through June 30.

Networking – No report

Public Relations – no report

Finance – Rita Frayer

Profit and Loss statement up to April 30 was
presented. A proposed budget was distributed –

to be discussed at the leadership team retreat on
May 29. VCPWN is currently in the black.

Sponsorship –

Discussion clarifying sponsorship was held. A
motion was made by Shirley Lorraine that the
non-member sponsorship price of \$150 includes
one dinner. Motion was seconded by Mary
Gabriels and approved by those present.

Leadership retreat – Sheila Lowe

The retreat/training session for the new
leadership team will be held Saturday, May 29
from 9-1. Linda McCarthy suggested the
location of Me & Ed's Pizza in the Oxnard
Harbor. The owner has agreed to provide
breakfast at a low cost. A lunch buffet will also
be available. Rita Frayer moved that VCPWN
pay the cost of up to \$15 per person to cover this
expense. Motion was seconded and carried.

June meeting – Sheila Lowe

The June regular meeting will feature new
leadership team installation by Sue Gary, a sit-
down dinner and a speaker (Karen McGraa). Joy
Sakata has been contacted to make truffles for
each attendee. Motion was made to approve this
expense; seconded and carried. Linda McCarthy
agreed to make and provide dinner tickets for the
meal choices. Mary Gabriels will be in touch
with the Wedgewood to confirm the meal
choices of chicken, fish or vegetarian. Shirley
Snyder volunteered to sponsor the June meeting.

The meeting adjourned at 7:10 p.m. for
outgoing/ingoing leadership team member
training.

The next meeting will be held on Thursday, June
17 at 6 p.m.

Respectfully submitted,

Shirley Lorraine, Acting Secretary